

VINCENT MORRISON

vincentcmorrison@gmail.com

<https://www.linkedin.com/in/vincentmorrison/>

Raleigh, NC

PROFESSIONAL SUMMARY

Rejoining the work-force after an extended absence recovery from end-stage renal disease. Creative and technical individual with project management experience across audio and technical projects. Strong documentation and organization skills and technical competency with multiple operating systems, applications, and documentation tools. Experience across multiple verticals including financial services, big tech, and healthcare.

SKILLS

Microsoft Office
Google Docs
Lotus Notes
Microsoft Windows XP,10,11
Python
Adobe Photoshop
Adobe Illustrator
Adobe Premiere
Avid Pro Tools
HTML/CSS

Critical Thinking
Technical Writing
Data Analysis
Complex Problem Solving
Audio Directing/Editing
Time Management
Active Listening
Project Management
Attention to Detail
Presentation

EMPLOYMENT HISTORY

Hobbies During Medically-Induced Leave (2013 - 2024)

- Director for 17 episodes of the audio drama anthology *Seminar* for *Pendant Productions*.
 - Managed goals, timelines, and objectives for production including setting realistic timelines and tracking completion.
 - Cast, directed, and managed voice actors via e-mail and Discord.
 - Trained assistant directors, assigned tasks, and tracked completion.
 - Edited dialogue and sound effects with Avid Pro Tools according to deadlines.
 - Composed theme and background music for various shows.
 - Wrote 13 audio drama scripts and 12 wrapper scripts.
 - Won two Parsec awards in 2015 for directing and writing.

Quality Control Coordinator - Raleigh, NC

RTI International

(Feb 2009 - Jan 2013)

- Increased efficiency by writing documentation explaining the many situations Keyer/Coders experience in the course of their assignment and how to correctly resolve them.
- Verified medical billing information entered by Keyer/Coders by tracing their work via web-based database interface.
- Increased efficiency by working with Keyer/Coders and Quality Control Supervisors to organize medical billing record documentation.
- Used tracing websites to locate doctors identified by study participants

Technical Writer - Durham, NC -

(Feb 2008 - Apr 2008)

GlaxoSmithKline via Ajilon

- Prepared for upcoming audit by auditing existing documentation for multiple identity management products including LDAP, Java Directory Server, and Microsoft Identity.
- Created documentation to address weaknesses identified before and after audit using Microsoft Office, Chameleon, Lotus Notes, and other document management tools.
- Used Remedy and Chameleon to manage projects, tasks, and outcomes.
- Collaborated with technical consultants to translate and document security processes.

Performance Management Analyst - Durham, NC

(May 1999 - May 2007)

IBM

- Technical program manager for 20 customers using the SRM product.
- Briefed customers on current performance trends, challenges, and opportunities.
- Analyzed system performance for over 2000 AIX, Linux, Solaris, and HP-UX servers.
- Created tooling using Python and Unix scripting to automate collection and monitoring of servers.
- Documented observations from analysis using SRM, Excel, and Powerpoint.

EDUCATION

East Carolina University

Bachelor of Arts 1996

Major/Minor: Computer Science/English